

Interoffice Memo

Date: July 14, 2003
To: Mike McNeely, City Engineer *MM*
From: Marilyn Nickel, Associate Civil Engineer *MN*
Subject: Winter '98 Storm HUD Grant Status

Milpitas was awarded a one million dollar federal Housing and Urban Development (HUD) grant on March 23, 2000. The grant is administered by the State Community Development Block Grant (CDBG) and reimburses Milpitas for a portion of the City's winter '98 storm expenses. A public hearing and annual grant status report are required. This memorandum summarizes the grant project status.

During the winter '98 storm, Milpitas experienced high winds and rain, causing flooding, fallen trees, mud and debris deposits, broken water and sewer lines, and damage to the Calaveras Road embankment. A temporary emergency shelter was opened and some residents were evacuated. The Federal Emergency Management Agency (FEMA) and the state Office of Emergency Services (OES) have provided partial reimbursement for the City's expenses during the winter '98 storm. Some expenses were not eligible for reimbursement by FEMA and OES. Milpitas subsequently submitted a request for additional grants from HUD; the resulting projects approved by HUD for grants are listed on the attached Exhibit 1. The exhibit also delineates the status of each project.

Under the HUD grant program, the federal government has provided the \$1 million grant money to the State Community Development Block Grant (CDBG) program, which in turn will reimburse Milpitas. The City is required to provide 25% matching funds. Construction on the final project, Calaveras Road, was completed during this past year. The five-year monitoring period required by permit has begun. We have received a grant extension through March 31, 2003 and are processing an amendment for a second extension through August 2003. We have received \$782,514 of the \$1,000,000 to date.

On July 17, 2003, the City was awarded \$320,000 supplemental funding. After the supplemental funding effort is completed, the next step will be grant close-out.

Cc: City Manager Assistant City Manager Finance Director
Utility Engineering File No. 30.33.2.1.6

Exhibit 1 - Status of HUD Grant Projects Summary

Project Title	Project Description	Original \$1 million	Supplemental \$320,000	Status
Public Works Debris Removal	City staff, primarily from public works, cleaned up several tons of mud, debris, and fallen trees from streets and parks. This work includes the straight time (non-overtime) salaries for these staff.	\$80,089	\$0	The work was completed within a few weeks after the storm. Staff has confirmed records are in order. The Findings of Exemption was submitted. We have received \$80,089 to date.
Jurgens Storm Pump Station	This pump station was flooded when the creek waters breached the levee. This project involved efforts to flood-proof the pump station by raising electronic control panels, sealing the outer walls and doors, and removing the wet well access.	\$106,258	\$20,000	This work was completed in fiscal year 1998-99. Staff has confirmed records are in order. The Findings of Exemption was submitted. CDBG staff is reviewing. California Office of Emergency Services has notified us that they will consider some cost-sharing upon completion of the federal review. We have received \$106,258 to date.
Calaveras Road Phase 1	On-going work. This project will install roadway drainage at a couple of locations and rehabilitate the eroded embankment.	\$375,000	\$120,000	Due to the complexity and sensitivity of the project, the state and federal permitting activities took one year and concluded in May 2002. The construction period occurred fall and winter 2003/03. The five-year monitoring period has begun. We have received \$295,538 to date.
Calaveras Road Phase 2	On-going work. This project will stabilize the roadway embankment.	308,925	\$160,000	Same as Calaveras Road Phase 1 above. We have received \$170,901 to date.
Cost Recovery	City staff spent considerable effort tracking and maintaining files of storm expenses. This project includes the costs not	\$78,613	\$20,000	Most of this work was performed in fiscal year 97-98. Staff has confirmed records are in order. The Findings of Exemption was submitted. We have received \$78,613 to date.

	reimbursed by FEMA and OES.			
Emergency Response	City staff, primarily police and fire, provided emergency services to the Milpitas population. Services included identifying flooded areas and blocked roads, directing traffic, and conducting resident evacuations. This project includes the straight (non-overtime) salaries for these staff.	\$51,115	\$0	This work was completed within a few months of the winter storm. Staff has confirmed records are in order. The Findings of Exemption was submitted. We have received \$51,115 to date.
Total	NA	\$1,000,000	\$320,000	NA

**Community Development Block Grant Program
GRANTEE PERFORMANCE REPORT
for period 7/01/02 to 6/30/03**

Coversheet/Certification

General Information:

Jurisdiction: City of Milpitas, CA X Annual or Final GPR

Grant # or RLF Name: 99-DRI-014 If grant, check type: X G/NA ED

Address of Jurisdiction: 455 E. Calaveras Blvd.

Milpitas, CA 95035

Name of Preparer: Marilyn Nickel

Title: Associate Civil Engineer

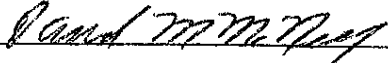
Phone: (408) 586-3347

Checklist of Contents (include all parts applicable to your grant/RLF type):

	Activity 1		Activity 2		Activity 3		Activity 4	
	Inc.	N/A	Inc.	N/A	Inc.	N/A	Inc.	N/A
Coversheet/Certification								
Part 1. Common Demographics		X		X	X		X	
Part 2. Activity Information		X		X	X		X	
Part 3. Area Benefit Information		X		X	X		X	
Part 4. Beneficiary Information		X		X	X		X	
Part 5. Job Creation Information (<i>ED Only</i>)		X		X		X		X
Part 6. Multi-Unit Information (<i>Housing Only</i>)		X		X		X		X
Part 7. CDBG Displacement Information		X		X		X		X
Part 8. One of One Replacement Information		X		X		X		X

Certification:

I have reviewed the enclosed data and certify that to the best of my knowledge these data are true and accurate and the supporting records will be maintained and are available for State review.



David M. McNeely
City Engineer

Signature of Authorized Representative

Printed Name and Title

Date: 8/06/03

Part 1. Common Demographics

Contract Activity	HUD Matrix Code	Activity Location	Zip Code	Accomplishment Type (choose one)				Proposed	Actual	Actual TIG	Total to Date	Total TIG to Date
				Persons ¹	Households ²	Businesses ³	Jobs ⁴					
1. General Admin.	2204/46007	N/A	N/A									
2. Activity Delivery	2207/46007	N/A	N/A									
3. Community Facil./Public Srvc	2207/46007	City Wide	95035		X			3	3	3	3	3
4. Public Works	2207/46007	Jurgens Pump Station & Calaveras Rd.	95035		X			3	3	3	3	3

Accomplishment Narrative: *(significant changes, problems encountered, milestones met, etc.)*

For purposes of this narrative, the Community Facilities/Public Services and Public Works activities are broken down into greater detail and are shown as Public Works Debris Removal, Jurgens Storm Pump Station, Calaveras Road Phases 1 and 2, Cost Recovery, and Emergency Response.

¹ Choose persons if the activity is Community Facilities or Public Services.

² Choose households if the activity is Housing Rehabilitation, New Construction, Housing Acquisition, or Public Works.

³ Choose businesses if the activity is Microenterprise Assistance.

⁴ Choose jobs if the activity is Business Assistance or Business Infrastructure Assistance.

Accomplishment Narrative Continued:**Activity1: General Administration:**

The City and State executed the agreement on March 23, 2000. In a letter dated June 12, 2002, an extension to March 31, 2003 was approved. A second amendment to extend the contract period through August 2003 is being processed. In addition, the City has applied for \$320,000 supplemental grant funds and we hope to hear the results in the next few weeks. The costs of this activity are not included in the grant reimbursement.

Activity 2: Activity Delivery: City staff has reviewed and confirmed that records for unreimbursed expenses from the winter 1998 storm are in order. The Findings of Exemption has been submitted. City staff has submitted quarterly financial and accomplishment reports. The costs of this activity are not included in the grant reimbursement.

Activity 3: Public Works Debris Removal: The winter storm deposited mud and other debris in streets, parks, and plugged storm drains. All clean up efforts were completed by June 30, 1998. City staff has reviewed and confirmed that records are in order. The Findings of Exemption has been submitted. The City has been reimbursed the full amount of \$80,089.

Activity 4: Jurgens Pump Station: Jurgens Pump Station was flooded as a result of high waters from a levee breach during the 1998 winter storm. Mechanical and electrical equipment have been repaired under Federal Emergency Management Agency (FEMA) and California Office of Emergency Service (OES) programs. The building was flood proofed. City staff has reviewed and confirmed that records for unreimbursed flood proofing are in order. The Findings of Exemption has been submitted. We have received a letter from OES that they may cost share on this project and will review upon completion of the federal close-out. The City has been reimbursed the full amount of \$106,258.

Activities 5 and 6: Calaveras Road Phases I and II: The permit process with state and federal agencies took longer than a year due to the complexity and sensitivity of the project. The Findings of Exemption has been submitted. Construction occurred in fall and winter of 2002/03 and has been completed. A five-year monitoring period, which was mandated by permit, has now begun. The City has been reimbursed \$466,439 to date and has requested reimbursement of the remaining \$217,486.

Jurisdiction: City of Milpitas

Grant No. 99-DRI-014

Accomplishment Narrative Continued:

Activity 7: Cost Recovery: This effort consisted of coordination and tracking winter 1998 storm expenses for reimbursement by FEMA and OES. City staff has reviewed and confirmed that records are in order. The Findings of Exemption has been submitted. The City has been reimbursed the full amount of \$78,613.

Activity 8: Emergency Response: City staff, primarily police and fire department, responded to residents' needs during the winter 1998 storm, including evacuation from flooded areas. City staff has reviewed and confirmed that records are in order. The Findings of Exemption has been submitted. The City has been reimbursed the full amount of \$51,115.

Part 2. Activity Informationa. Contract Activity: Community Facilities/Public Servicesb. CDBG Displacement? ☐ Yes ☒ No*If yes, please complete Part 7*c. 1 for 1 Replacement? ☐ Yes ☒ No*If yes, please complete Part 8*d. Special Assessment? ☐ Yes ☒ Noe. Revolving Fund? ☐ Yes ☒ Nof. Is this activity "Public Service?" ☒ Yes ☐ No*If yes, please provide the amount of unliquidated obligations:*Unliquidated Obligations⁵: \$ 0g. Contractors

Firm Owned Wholly Or In Substantial Part By:	Value Of Contract(s)
Minority Group Members	\$ NA
Women	\$ NA
Other	\$ NA

⁵ Provide the dollar amount of public services expenditures that have been accrued during the reporting period, but funds have not yet been drawn or requested.

a. Contract Activity: Public Worksb. CDBG Displacement? ☐ Yes ☒ No
*If yes, please complete Part 7*c. 1 for 1 Replacement? ☐ Yes ☒ No
*If yes, please complete Part 8*d. Special Assessment? ☐ Yes ☒ Noe. Revolving Fund? ☐ Yes ☒ Nof. Is this activity "Public Service?" ☒ Yes ☐ No*If yes, please provide the amount of unliquidated obligations:*Unliquidated Obligations⁶: \$ 0g. Contractors: Construction contract to be awarded in 02-03

Firm Owned Wholly Or In Substantial Part By:	Value Of Contract(s)
Minority Group Members	\$ TBD
Women	\$ TBD
Other	\$ TBD

⁶ Provide the dollar amount of public services expenditures that have been accrued during the reporting period, but funds have not yet been drawn or requested.

Part 3. Area Benefit Informationa. Contract Activity: Community Services / Public Facilitiesb. Beneficiaries counted by: ☐ People/Jobs ☒ Households

	Owners	Renters	Non-Housing
c. <u>Total TIG (Low/Mod) Beneficiaries:</u> (<u><80%</u>) ⁷			5,268
d. <u>Total LTIG (Lowest Income) Beneficiaries:</u> (<u>31-50%</u>)			1,281
e. <u>Total VLTIG (Very Lowest Income) Beneficiaries:</u> (<u><30%</u>)			1,139
f. <u>Total Non-TIG Beneficiaries:</u> (<u>>80%</u>)			8,969
g. <u>Total Beneficiaries Whose Cost-Burden Exceeds 50%</u> ⁸ :			960
h. <u>Percentage of TIG (Low/Mod) in service area:</u>			62.9%

g. How was the percentage of TIG (low/moderate income) persons residing in the area determined?☐ Survey **or** ☒ Census Tract*If census tract, please provide following information:*

Census Tract 5044.07	Block Group(s)	_____
Census Tract 5044.08	Block Group(s)	_____
Census Tract 5044.09	Block Group(s)	_____
Census Tract 5044.12	Block Group(s)	_____
Census Tract 5044.97	Block Group(s)	_____
Census Tract 5044.98		
Census Tract 5045.03		
Census Tract 5045.98		
Census Tract 5046.98		
Census Tract 5050.04		

Source: Milpitas Consolidated Plan/Approved by HUD

⁷ Median Family Income⁸ Number of beneficiaries who expend more than 50% of their gross monthly income on housing costs.

a. Contract Activity: Public Worksb. Beneficiaries counted by: ☐ People/Jobs ☒ Households

	Owners	Renters	Non-Housing
c. <u>Total TIG (Low/Mod) Beneficiaries:</u> ($\leq 80\%$) ⁹			5,268
d. <u>Total LTIG (Lowest Income) Beneficiaries:</u> (31-50%)			1,281
e. <u>Total VLTIG (Very Lowest Income) Beneficiaries:</u> ($\leq 30\%$)			1,139
f. <u>Total Non-TIG Beneficiaries:</u> ($> 80\%$)			8,969
g. <u>Total Beneficiaries Whose Cost-Burden Exceeds 50%</u> ¹⁰ :			960
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Census Tract 5045.03		
Census Tract 5045.98		
Census Tract 5046.98		
Census Tract 5050.04		

Source: Milpitas Consolidated Plan/Approved by HUD

⁹ Median Family Income¹⁰ Number of beneficiaries who expend more than 50% of their gross monthly income on housing costs.

Part 4. Beneficiary Informationa. Contract Activity: Community Services / Public Facilitiesb. Beneficiaries counted by: ☐ People/Jobs ☒ Householdsc. Number of beneficiaries by ethnicity:

Ethnicity	Renter	Owner	Non-Housing
Black/Non-Hispanic			817
Hispanic			1,769
White/Non-Hispanic			6,704
American Indian/Alaska Native			131
Asian/Pacific Islander			4,057
TOTAL			14,237

	Beneficiaries	Expended
d. <u>Renters</u> ¹¹	NA	\$
e. <u>Owners</u> ¹²	NA	\$

	Renter	Owner	Non-Housing
f. <u>Number of Female-Headed Households</u> :			1,340
g. <u>Number of handicapped beneficiaries</u> :			1,791

h. Number of Homeless Beneficiaries ☐ Individuals ☐ Families ☒ Unknowni¹³. Does the National Objective meet the Slum Blight Area's Objective? ☐ Yes ☐ No ☒ N/A*If yes, please provide the following information:*

Percent of deteriorated houses _____% SBA designator year _____

Public Improvement Type/Condition: _____

Boundaries: _____

j. Presumed benefit? (Limited Clientele) ☐ Yes ☐ No ☒ NA*If you answered no, please provide the following information:*Is the national objective met by the activity's nature/location? ☐ Yes ☐ No ☐ N/A*If yes, please type a narrative description of how the nature/location of this activity benefits TIG (low/mod persons):*

Source: Milpitas Consolidated Plan/ Approved by HUD

¹¹ The number of beneficiaries must match the total from the renter column in Table C (above)¹² The number of beneficiaries must match the total from the owner column in Table C (above)¹³ Pertains only to Program Income and Economic Development activities.

a. Contract Activity: Public Worksb. Beneficiaries counted by: ☐ People/Jobs ☒ Householdsc. Number of beneficiaries by ethnicity:

Ethnicity	Renter	Owner	Non-Housing
Black/Non-Hispanic			817
Hispanic			1,769
White/Non-Hispanic			6,704
American Indian/Alaska Native			131
Asian/Pacific Islander			4,057
TOTAL			14,237

	Beneficiaries	Expended
d. <u>Renters</u> ¹⁴	NA	\$
e. <u>Owners</u> ¹⁵	NA	\$

	Renter	Owner	Non-Housing
f. <u>Number of Female-Headed Households:</u>			1,340
g. <u>Number of handicapped beneficiaries:</u>			1,791

h. Number of Homeless Beneficiaries ☐ Individuals ☐ Families ☒ Unknowni¹⁶. Does the National Objective meet the Slum Blight Area's Objective? ☐ Yes ☐ No ☒ N/A*If yes, please provide the following information:*

Percent of deteriorated houses _____% SBA designator year _____

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Source: Milpitas Consolidated Plan/Approved by HUD

¹⁴ The number of beneficiaries must match the total from the renter column in Table C (above)¹⁵ The number of beneficiaries must match the total from the owner column in Table C (above)¹⁶ Pertains only to Program Income and Economic Development activities.

- Part 5. Job Creation Information - Community Services / Public Facilities (Not Applicable)**
- Part 5. Job Creation Information - Public Works (Not Applicable)**
- Part 6. Multi-Unit Information - Community Services / Public Facilities (Not Applicable)**
- Part 6. Multi-Unit Information - Public Works (Not Applicable)**
- Part 7. CDBG Displacement - Community Services / Public Facilities (Not Applicable)**
- Part 7. CDBG Displacement - Public Works (Not Applicable)**
- Part 8. One for One Replacement - Community Services / Public Facilities (Not Applicable)**
- Part 8. One for One Replacement - Public Works (Not Applicable)**